

LCTCS 2024 Payroll Calendar for Web Time						
Employees must submit electronic timesheets to approvers for approval by the input deadline by 9:00am						
Approvers/Proxies have until 12:00pm deadline date to approve the hours.						
Pay Date						
Pay Period	Begin Date	End Date	Input Deadline	Deadline	Insurance Month	Check Date
1	12/25/2023	01/07/2024	01/05/2024	01/05/2024		01/12/2024
2	01/08/2024	01/21/2024	01/19/2024	01/19/2024	February	01/26/2024
3	01/22/2024	02/04/2024	02/02/2024	02/02/2024		02/09/2024
4	02/05/2024	02/18/2024	02/16/2024	02/16/2024	March	02/23/2024
5	02/19/2024	03/03/2024	03/01/2024	03/01/2024		03/08/2024
6	03/04/2024	03/17/2024	03/15/2024	03/15/2024	April	03/22/2024
7	03/18/2024	03/31/2024	*03/28/2024	*03/28/2024		04/05/2024
8	04/01/2024	04/14/2024	04/12/2024	04/12/2024	May	04/19/2024
9	04/15/2024	04/28/2024	04/26/2024	04/26/2024		05/03/2024
10	04/29/2024	05/12/2024	05/10/2024	05/10/2024	June	05/17/2024
11	05/13/2024	05/26/2024	05/24/2024	05/24/2024	FREE	05/31/2024
12	05/27/2024	06/09/2024	06/07/2024	06/07/2024	July	06/14/2024
13	06/10/2024	06/23/2024	06/21/2024	06/21/2024		06/28/2024
14	06/24/2024	07/07/2024	**07/05/2024	**07/05/2024	August	07/12/2024
15	07/08/2024	07/21/2024	07/19/2024	07/19/2024		07/26/2024
16	07/22/2024	08/04/2024	08/02/2024	08/02/2024		08/09/2024
17	08/05/2024	08/18/2024	08/16/2024	08/16/2024	September	08/23/2024
18	08/19/2024	09/01/2024	*08/29/2024	*08/29/2024		09/06/2024
19	09/02/2024	09/15/2024	09/13/2024	09/13/2024	October	09/20/2024
20	09/16/2024	09/29/2024	09/27/2024	09/27/2024		10/04/2024
21	09/30/2024	10/13/2024	10/11/2024	10/11/2024	November	10/18/2024
22	10/14/2024	10/27/2024	10/25/2024	10/25/2024		11/01/2024
23	10/28/2024	11/10/2024	11/08/2024	11/08/2024	December	11/15/2024
24	11/11/2024	11/24/2024	*11/21/2024	*11/21/2024	FREE	11/29/2024
25	11/25/2024	12/08/2024	12/06/2024	12/06/2024	January	12/13/2024
26	12/09/2024	12/22/2024	*12/16/2024	*12/16/2024		12/27/2024

*Indicate payroll processing will begin early due to a holiday.

**Subject to change