



Fill out the form and e-mail it from your college email.  
**Residency** (e-mail to: [registrar@solacc.edu](mailto:registrar@solacc.edu))  
**Social Security Number, Date of Birth, Name Change** (e-mail to: [admissions@solacc.edu](mailto:admissions@solacc.edu))  
*Students may update all other information in LoLA.*

## Change of Demographic Information

STUDENT'S FULL NAME \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT ID # (LoLA): \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_

*PLEASE SPECIFY ANY CHANGES IN THE FOLLOWING:*

<b>RESIDENCY STATUS CHANGE:</b>	<b>REGISTRAR</b>
DATE OF MOVE: _____ FROM: _____ Effective Term: (Check One) FALL    SPRING    SUMMER MO/YR    (Former State)	
<b>Please provide verification that you have lived in Louisiana for the past 365 days. Examples:          LA Driver's License: Rental/Mortgage Agreement: Voter Registration Card: Tax Documents</b>	
<b>CORRECTION OF SOCIAL SECURITY NUMBER</b> (Attach photo of card/documentation)	<b>ADMISSIONS</b>
FROM: _____ TO: _____	
<b>CORRECTION OF DATE OF BIRTH</b> (Attach photo of card/documentation)	
FROM: _____ TO: _____	
<b>NAME CHANGE</b> (Attach Official Documentation including Social Security Card, ID/Driver's License, or Marriage License)	
FROM: _____ LAST    FIRST    MIDDLE	
TO: _____ LAST    FIRST    MIDDLE	
<b>ADDRESS CHANGE</b> (Students may update the following information through LOLA by clicking on the Home Tab and then clicking Personal Information under Self Service Banner.)	
NEW ADDRESS: _____ Number    Street	
_____ City    State    Zip	
<b>PHONE NUMBER CHANGE</b> (Students may update the following information through LOLA by clicking on the Home Tab and then clicking Personal Information under Self Service Banner.)	
NEW CELL: _____ NEW HOME: _____	
NEW WORK: _____	
<b>EMERGENCY CONTACT</b> (Students may update the following information through LOLA by clicking on the Home Tab and then clicking Personal Information under Self Service Banner.)	
NAME: _____ RELATIONSHIP: _____	
CELL PHONE: _____ OTHER PHONE: _____	

STUDENT'S SIGNATURE: \_\_\_\_\_

RECEIVED and PROCESSED BY: \_\_\_\_\_ DATE: \_\_\_\_\_