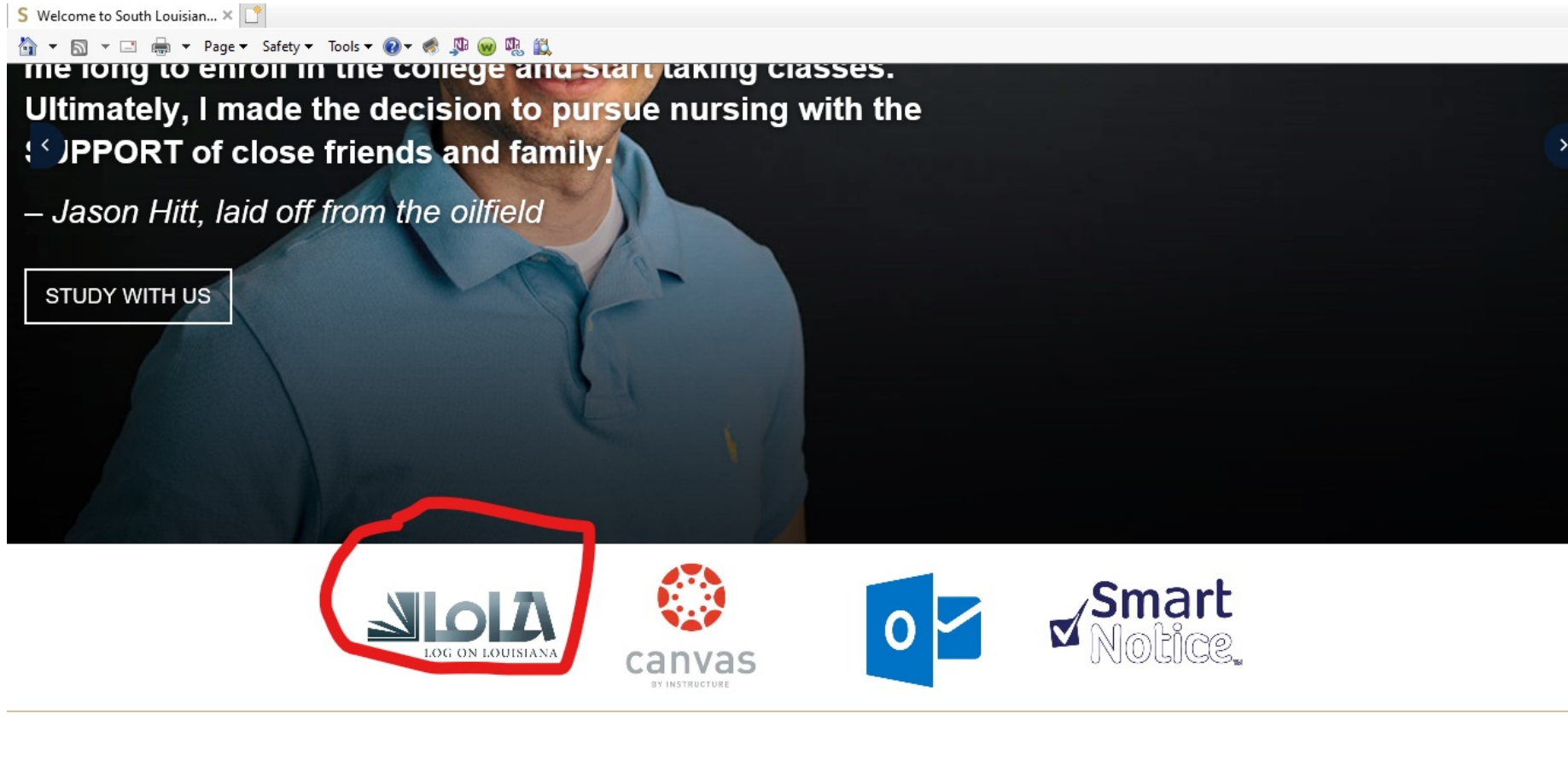


# Registering for Classes

This presentation is going to show you how to register for classes using the  
so this is going to help you out how you register is going to look different

Go to Solacc.edu and click the LoLA tab



and then you're going to find and click on the LoLA tab

# Enter your username and password and click sign in

The screenshot shows a web browser window with the address bar displaying "LoLA - Log On Louisiana". The page title is "LOG ON LOUISIANA". Below the title, there is a navigation bar with logos for various Louisiana community colleges: batonrouge, bpcc, CTCC, Delgado, LOUISIANA DELTA, Fletcher, NORTHSHORE, NORTHWEST, NUNEZ COMMUNITY COLLEGE, RIVER PARISHES, South Louisiana Community College, and SOWELA. The main content area is titled "Welcome to LoLA". It features three columns: "Login", "Help", and "How To". The "Login" column has a "Username" field containing "DaisyDuck", a "Password" field with masked characters, and a "Sign In" button. The "Help" column has a search bar and a list of links: "I don't know my password", "What is LoLA?", and "I don't know my username". The "How To" column has a search bar and a list of links: "How to Register", "Request Official Transcript", "View Holds", "Reset my password", and "Find my username". Red circles highlight the "Username" and "Password" fields, and a red rectangle highlights the "Sign In" button.

If for some reason your username and password is not working and you need you are able to. Just click I don't know my password

# Find South Louisiana Community College on click Student

The screenshot shows the LoLA (Log-On Louisiana) student portal. At the top left is the LoLA logo with the text "LOG ON LOUISIANA". To its right are navigation links for "Home" and "Student". At the top right is a "Sign Out" link. The main content area is divided into three columns. The left column contains a "Welcome!" section with a brief introduction and a list of things you can use LoLA for, such as monitoring financial aid, registering for classes, and checking class schedules. Below this is an "Emergency Alert Signup" section. The middle column features a "Self Service Banner" for South Louisiana Community College, with a "Personal Information" section where the "Student" link is highlighted with a red box. Below the banner is a "Canvas" section with the Canvas logo and a link to access the electronic classroom. The right column contains "LoLA Announcements" with a dropdown menu set to "All" and a list of subjects including "New Student Links" and "SLCC Notifications of Rights under FERPA".

Under self-service banner, you will want to find South Louisiana Community and then you are going to click student

# Under Academic Links, find and click Registration

The screenshot shows the website interface for South Louisiana Community College. At the top left is the logo for LOLA (Log On Louisiana) with 'Home' and 'Student' navigation links. At the top right is a 'Sign Out' link. The main content area is divided into several sections:

- Academic Links:** A list of links for South Louisiana Community College, including Academic Calendar, Academic Profile, Apply for Graduation, Clearinghouse Self Service, Change of Program Form, Course Catalog, Library Resources, Payment/Payment Plan Processing, **Registration** (highlighted with a red circle), Request Official Transcript, Select Refund Choice, Unofficial Transcript, and View Grades.
- Admissions Links:** A section for non-current students with an 'Apply to South Louisiana Community College' link and 'Other Admission Links' such as Immunization Record, Immunization Waiver, Selective Services Registration, and Selective Services Waiver.
- My Account:** A section for account management with links for Account Summary, Account Detail for Term, Account Information, Payment/Payment Plan Processing, Select Refund Choice, Statement and Payment History, and Tax Notification.
- Social Media:** Links to connect with the college on Facebook, Twitter, and YouTube.
- Student Activities:** Links for the Calendar of Events and Student Organizations.

and under South Louisiana Community College you're going to find  
Click on Registration

# Click Register for Classes

LOLA  
LOG ON LOUISIANA

Home Student

South Louisiana Comm College

Student • Registration

## Registration

What would you like to do?

- Prepare for Registration**  
View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**  
View your past schedules and your ungraded classes.
- Register for Classes**  
Search and register for your classes. You can also view and manage your schedule.
- Browse Classes**  
Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**  
Look up basic course information like subject, course and description.

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Now you are going to want to click Register for Classes



# Click the drop-down arrow and select the term you want to register classes for

LOLA LOG ON LOUISIANA Home Student Sign Out

South Louisiana Comm College Duck, Dais

Student • Registration • Select a Term

### Select a Term

How would you like to search? ⓘ

Term  Date Range ⓘ

Terms Open for Registration

Fall 2020  
Summer 2020  
Spring 2020

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Select the term in which you want to look for classes

# Once you have selected the term click continue

LOLA  
LOG ON LOUISIANA

Home Student

Sign Out

South Louisiana Comm College

Duck, Daisy

Student • Registration • Select a Term

### Select a Term

How would you like to search? ⓘ

Term  Date Range ⓘ

Terms Open for Registration

Fall 2020

Continue

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Once you have selected your term, you will click Continue





# Make sure to click on Advanced Search first

The screenshot shows the LOLA (Log On Louisiana) interface for South Louisiana Comm College. The user is logged in as 'Duck, Daisy'. The navigation path is: Student > Registration > Select a Term > Register for Classes. The main heading is 'Register for Classes'. Below this, there are three tabs: 'Find Classes' (selected), 'Enter CRNs', and 'Schedule and Options'. The 'Enter Your Search Criteria' section is active, showing 'Term: Fall 2020'. There are three input fields: 'Subject', 'Course Number', and 'Keyword'. Below these fields are three buttons: 'Search', 'Clear', and 'Advanced Search'. The 'Advanced Search' button is circled in red. At the bottom right, there is a 'Submit' button.

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That way you can select which campus you want to select classes for

Type in the subject you are searching for. Click the down arrow until you find the campus search

LOLA LOG ON LOUISIANA Home Student Sign Out

South Louisiana Comm College Duck, Daisy

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes Enter CRNs Schedule and Options

**Enter Your Search Criteria** ⓘ

Term: Fall 2020

Subject  You can add another

Course Number

Keyword

Search Clear Advanced Search

Submit

You're gonna go and click that bottom arrow a few times until you see the campus option. Now after you've selected Sociology appearing for

Once you find campus, type in the campus you want. Hit search.

The screenshot shows the LOLA (Log On Louisiana) registration interface. At the top, there is a navigation bar with 'Home' and 'Student' links, and a 'Sign Out' button. Below this, the user is identified as 'Duck, Daisy' at 'South Louisiana Comm College'. The breadcrumb trail indicates the path: 'Student' > 'Registration' > 'Select a Term' > 'Register for Classes'. The main heading is 'Register for Classes', with sub-tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The 'Find Classes' tab is active, showing a section titled 'Enter Your Search Criteria' with a help icon. The search term is set to 'Fall 2020'. There are three input fields: 'Attribute', 'Campus', and 'Level'. The 'Campus' field is highlighted with a red circle and contains a dropdown menu with 'Lafayette Campus' selected. Below the 'Campus' field is a 'You can add another' button. The 'Search' button is also highlighted with a red circle. At the bottom right, there is a 'Submit' button.

So what this is gonna do is gonna show you the Sociology classes offered at Lafayette campus for the fall 2020 semester go down and click Search

A list of courses will appear; when you find the class you want to enroll in, click Add

The screenshot shows the LOLA (Log On Louisiana) registration interface. At the top, there are navigation links for 'Home' and 'Student', and a 'Sign Out' button. The user is identified as 'Duck, Daisy' at South Louisiana Comm College. The breadcrumb trail indicates the path: 'Student' > 'Registration' > 'Select a Term' > 'Register for Classes'. The main heading is 'Register for Classes'. Below this, there are tabs for 'Find Classes' (selected), 'Enter CRNs', and 'Schedule and Options'. The search results are for 'Fall 2020' in 'Sociology' at 'Lafayette Campus', showing 12 classes. A table lists two 'Introductory Sociology Lecture' classes. The first class, section L01, meets from 07:00 AM to 07:50 AM on Mondays through Fridays. The 'Add' button for this class is circled in red. The second class, section L02, meets from 09:00 AM to 09:50 AM on Mondays through Fridays. A 'Submit' button is located at the bottom right of the interface.

Title	Subject Des	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Camp	Status	Attribute	
<a href="#">Introductory Sociology Lecture</a>	Sociology	2...	L01	3	1...	F...	Batiste, Thadius...	S M T W T F S 07:00 AM - 07:50 AM	L...	24 of 30 s...	No Cost Textbook Regular/Oncampus course	Add
<a href="#">Introductory Sociology Lecture</a>	Sociology	2...	L02	3	1...	F...	Batiste, Thadius...	S M T W T F S 09:00 AM - 09:50 AM	L...	12 of 30 s...	No Cost Textbook Regular/Oncampus course	Add

When you've decided on a class that works best for your schedule, you will click Add

You will see a class schedule on the left and a summary of classes you have added. Make sure you click Submit to secure the course.

The screenshot shows the LOLA (Log On Louisiana) registration system interface. At the top, there are navigation links for 'Home' and 'Student', and a 'Sign Out' button. The user is identified as 'Duck, Daisy' at South Louisiana Comm College. The breadcrumb trail is 'Student > Registration > Select a Term > Register for Classes'. The main heading is 'Register for Classes'. Below this, there are tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The 'Find Classes' tab is active, showing search results for 12 classes in the Fall 2020 term, subject to Sociology at Lafayette Campus. One class, 'Introductory Sociology Lecture', is highlighted. Below the search results, there is a 'Class Schedule for Fall 2020' section with a red border. This section contains a table with columns for days of the week (Sunday through Saturday) and rows for class times (7am, 9am). The 'Introductory Sociology' class is listed for Monday, Wednesday, and Friday. To the right of the schedule is a 'Summary' table with columns for Title, Details, Hour, CRN, Schedule, Status, and Action. The 'Introductory Sociology' class is listed with a status of 'Pending' and an action of '\*\*Web Registered\*\*'. A red circle highlights the 'Submit' button at the bottom right of the interface.

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes | Enter CRNs | Schedule and Options

**Search Results — 12 Classes**  
Term: Fall 2020 | Subject: Sociology | Campus: Lafayette Campus

**Introductory Sociology Lecture** | Sociology | 2... | L01 | 3 | 1... | F... | Batiste, Thadius... | S M T W T F S | 07:00 AM - 07:50 AM | L... | 24 of 30 s... | No Cost Textbook | Regular/Oncampus course

**Class Schedule for Fall 2020**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7am		Introductory Sociology		Introductory Sociology		Introductory Sociology	
9am							

**Summary**

Title	Details	Hour	CRN	Schedule	Status	Action
Introductory Sociology	SOCI 2010...	3	10203	Lecture	Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

**Submit**

Now make sure to click submit to secure the course and then you're done and can go search for other classes