



POLICY NUMBER: SLCC-IS-100

**POLICY AND PROCEDURES MEMORANDUM**

**Title:** SLCC Policy on Independent Study  
(Variable Credit)

**Effective Date:** Maymester 2011

**Date of Last Revision:** 1/26/2012

**Cancellation:**

**Office:**

### **SLCC Policy on Independent Study (Variable Credit)**

In order to more fully meet the needs of individual students and the instructional interests of faculty, each discipline shall have the option to create an Independent Study course of variable credit, 1- 3 hours. A student wishing to enroll in an Independent Study must:

Identify a full-time faculty member agreeable to instructing the course. Faculty participation is voluntary.

In collaboration with the Instructor: prepare a statement addressing the number of credit hours to be earned, the purpose of the course, the learning objectives, the work to be completed, the start date, the end date, the testing method, and the manner in which the final grade will be computed.

Obtain the written approval of the Department Chair and Dean.

Complete the college's payment and registration procedure.

Once a final grade has been submitted to the Registrar and the course is complete, the instructor will be compensated at the rate of \$70 for each credit enrolled.

Independent study Contract required with this policy. Revised contract effective Maymester 2012.

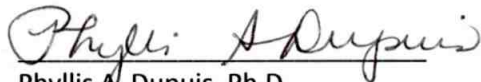
*Reference:*

*Policy Reference:*

*Review Process:*

x	Reviewing Council/Entity	Review Date	Effective Date
X	<i>Cabinet Approval</i>	4/18/11	
	<i>Vice Chancellor for Academic and Student Affairs Approval</i>		
	<i>Vice Chancellor of Administration and Finance Approval</i>		
X	<i>Chancellor Approval</i>	1/26/12	

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